

## CalWORKs Program Guide Letter No. 325

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<b>Subject</b>	<b>FEDERAL WORK PARTICIPATION RATE (WPR)</b>
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<b>Reference</b>	All County Letter 13-14 & 14-27 and additional guidance received from CDSS during the recent WPR Audit.
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<b>Effective Date</b>	Upon Receipt
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<b>Purpose</b>	<p>To update existing CalWORKs Program Guide (CPG) information regarding the federal Work Participation Rate (WPR) including:</p> <ul style="list-style-type: none"><li>• WPR Definitions;</li><li>• Information regarding reporting and documenting WPR;</li><li>• Instructions regarding County WPR data elements; and</li><li>• Current County procedures regarding the monitoring of WPR.</li></ul>
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<b>Background</b>	<p>Federal law requires states to track the work participation of families receiving Temporary Assistance for Needy Families (TANF). The federal WPR measures the parents in TANF families who are engaged in work activities that lead to self-sufficiency.</p> <p>State law requires each county to report self-sufficiency measurements regarding work participation to the California Department of Social Services (CDSS) on a monthly basis.</p> <p>The State must meet the federal work participation rates in order to avoid financial sanction. <b>California will pass 50% of the penalties to the counties that contribute to the State's failure to meet WPR.</b></p>
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<b>Summary of Updates</b>	<p>The following sections have been <b>added</b> to the online CPG:</p>
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CPG Section	Title
<a href="#">10-002.A</a>	<b>Federal Work Participation Rate (WPR)</b> <b>NOTE:</b> This section was moved from <a href="#">CPG 10-001.B</a> Changes to this section are indicated as highlighted text.
<a href="#">10-002.B</a> *	<b>Definitions</b>
<a href="#">10-002.C</a> *	<b>Reporting and Documenting Work Participation</b>

<a href="#">10-002.D</a> *	<b>County WPR Data Elements and Instructions</b>
<a href="#">10-002.E</a> *	<b>County WPR Additional Information</b>

\*Entirely new sections are not highlighted.

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**Automation  
Impact**

No impact

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**Program  
Impact**

There is no impact to other programs.

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**Document  
Capture and  
Forms Impact**

No impact

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**Quality  
Control (QC)  
Impact**

QC will cite the appropriate error when instructions in this material are not followed or are followed incorrectly.

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**Director  
Approval**



**RICK WANNE, MA, MFT**  
Director  
Eligibility Operations

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**Manager  
Contact**

CalWORKs Program

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